



SENIOR DIRECTOR OF SAFE WORKPLACES

Overview

Stop the Addiction Fatality Epidemic (SAFE) Project is a national 501(c)3 nonprofit working through a collaborative, multi-pronged and non-partisan approach to end the nation's catastrophic opioid epidemic. Founded in November 2017, SAFE is designed to attack the addiction fatality crisis with a robust and comprehensive approach around six distinct lines of operations. SAFE Project believes that the addiction crisis cannot be resolved without an orchestrated effort to engage in Family Outreach and Support, Public Awareness, Full Spectrum Prevention, Treatment and Recovery, Prescription Drugs and Medical Response, Law Enforcement and Criminal Justice. With the strong leadership of our Founders and a highly experienced and driven Board of Directors, SAFE Project implements each of these lines of operation through four distinct initiatives – SAFE Communities: SAFE Campuses, SAFE Veterans, and SAFE Workplaces.

SAFE Project is seeking an experienced Senior Director of our workplace initiative. The Senior Director of SAFE Workplaces will lead an initiative which provides employers and employees, alike, with tools and resources necessary to address substance use disorder and behavioral health challenges in the workplace.

The ideal candidate is a problem solver, quick learner, and a team player with strong communication skills. This is a perfect position for an individual with prior experience in a business or workplace arena, who has experience in behavioral health, and a desire to jump aboard an airplane that we are building and flying at the same time. If you enjoy a challenging environment, program creation and execution and working collaboratively on today's largest health crisis, we want you on our team. Please note, this is not a position for someone who is afraid to try something different or for someone who needs perfection before execution.

Over 275 Americans die every day from overdoses and at least one in five Americans is struggling in active addiction – 70% of whom are in the workforce. We are on a mission to address and overcome this, and there is no time to lose.

Key Responsibilities

- Develop and execute scalable programs to support employers, employees and their families address the addiction fatality epidemic nationwide.
- Ensure that all projects current and future are delivered on-time, monitored for effectiveness and within budget. Assist in obtaining fundraising support for programming as appropriate.
- Coordinate all programming specifically around each of the SAFE six lines of operations – Family Outreach and Support, Full Spectrum Prevention, Public Awareness, Law Enforcement and Criminal Justice, Prescription Drugs and Treatment and Recovery.
- Collaborate with stakeholders across the behavioral health portfolios to find the best, most effective and evidenced based practices and ensure all efforts are taken to disseminate these programs nationally.



- Ensure SAFE senior leadership, employees, and stakeholders are knowledgeable about the program strategy and operational initiatives and provide an understanding of each initiative and how it relates directly to the overall program.
- Build and maintain connections within the U.S. Chamber of Commerce, National for-profit businesses, National nonprofit associations and any other commercial or business entity that could benefit from an assertive and collaborative approach to addressing addiction within the commercial and business world.
- Drive team alignment in creation of integrated project/program plans, timelines, and budgets.
- Proactively identify new processes and develop viable innovative solutions to cross-program, cross-functional, departmental, or organizational issues, driving alignment with impacted employers and employees.
- Execute SAFE's mission to provide the most robust support possible for employees in recovery.
- Seek potential business development opportunities to fund scholarships, grants and other funding.
- Ensures efficient delivery of plans and directing annual program goal setting in alignment with SAFE overall goals and monitors progress against these goals.
- Champions potential program risks and ensures contingency plans are in place.
- Manages portfolio information and metrics and sharing with SAFE senior leadership for knowledge and decision-making purposes.
- Attend conferences and training as required to build strategic partnerships, collaboration, and maintain proficiency.
- Participate in behavioral health fairs and other base/installation related activities.
- Perform other duties and responsibilities as assigned or directed by the Executive Director. This may include attendance of and participation in required training for the role.

Requirements

- **Master's degree or 5-8 years equivalent experience.**
- Prior experience in a business or corporate arena is a plus.
- 5+ years of relevant experience in project or program management.
- Experience with management and oversight of behavioral health programming.
- Supervisory experience in a managed care organization.
- Excellent interpersonal and communication skills including writing appropriate reports, articles, white papers, and providing presentations to large audiences.
- Experience in facilitating and driving decision making in support of strategic objectives of programming.
- Ability to identify, critically analyze, and plan for interdependencies, risks, and issues with an awareness of the impacts to programs and portfolios.
- Championing process improvement initiatives, ensuring they meet the business needs.
- Ability to plan around multiple priorities and meet tight deadlines.
- A team player with a demonstrated ability to work well in a small, highly collaborative diverse environment.
- Ability to travel domestically with overnight stays.
- Location in the DC/Virginia/Maryland area preferred – remote work negotiable.